

February 16, 2012

09:00 AM

Board of Directors Meeting

Disney Contemporary

Lake Buena Vista, FL

Core Purpose:

To lead the school business profession by providing growth opportunities and a network of support.

Big Audacious Goal (BHAG):

ASBO is universally recognized, respected, and consulted as the expert in the school business profession.

AGENDA

Call to Order

Roll Call

Distribution and Execution of Legal and Due Diligence Items

- a. ASBO Policy Manual
- b. ASBO Antitrust Avoidance Guidelines Adopted
- c. Governing Body Reasonable Assurance
- d. Conflict of Interest Policies
- e. Board Code of Conduct
- f. Disclosure Form

Approval of Agenda

Approval of Board Meeting Minutes

- a. December 15, 2011 Board of Directors Meeting
- b. January 12, 2012 Executive Committee Meeting
- c. January 31, 2012 Executive Committee Meeting

Discussion Items

- a. Contracts Entered Into (iCore)
- b. International Aspects Committee

Action Items

- a. 2012 Committee Manual
- b. 2013 Budget (sent under separate cover)

Program Updates

- a. Membership, Marketing, and Communications Report
- b. Event Report
- c. Professional Development Report
- d. Certification Report
- e. Corporate Partnerships Report

Reports

- a. Board Visitation Reports
- b. AEDG Chair Report
- c. CMAC Chair Report
- d. International Representative Report
- e. President's Report
- f. Executive Director's Report

Board Comments**Adjourn**

April 11, 2012

02:30 PM

Board of Directors Meeting

Phone Conference

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AGENDA

Call to Order

Roll Call

Approval of Agenda

Approval of February 16, 2012 Board Meeting Minutes

Discussion Items

- a. Review Board Self-Evaluation Process

Action Items

- a. 2012 Personnel Manual

Program Updates

- a. Professional Development
- b. Events
- c. Certification
- d. Membership, Marketing, and Communications
- e. Corporate Partnerships

Reports

- a. Board Committee Liaison Reports
- b. Board Visitation Reports
- c. AEDG Chair Report
- d. CMAC Chair Report
- e. International Representative Report
- f. President's Report
- g. Executive Director's Report

Board Comments

Adjourn

July 19, 2012
09:00 AM
Board of Directors Meeting

JW Marriott Starr Pass Resort & Spa
Phoenix, Arizona

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AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL ITEMS

- a. Agenda
- b. Minutes
- c. 2012 Audit – Call at 9:30
- d. Bylaws Committee Members Appointments
- e. Ethics Committee Members Appointments
- f. COE Chair and Vice Chair Appointments
- g. Strategic Plan
- h. Functional Areas of Engagement

UPDATES

- a. Annual Meeting
- b. Lake Anne Revitalization/ Building
- c. Membership & Marketing
- d. Corporate Partnerships
- e. Certification

REPORTS

- a. Board Committee Liaison Reports
- b. Board Visitation Reports
- c. AEDG Chair Report
- d. CMAC Chair Report
- e. President's Report
- f. Executive Director's Report

BOARD COMMENTS

ADJOURN

August 23, 2012

11:30 AM

Phone Conference

Board of Directors Meeting

Core Purpose:

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Big Audacious Goal (BHAG):

ASBO is globally recognized, respected, and consulted as the expert in the school business profession.

Agenda

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF BOARD MEETING MINUTES (July 19, 2012)

DISCUSSION ITEMS

- a. Annual Meeting Review
- b. Recommended process to fill the vacancy on the board

ACTION ITEMS

- a. Appointment of an Acting Director

RECOMMENDED MOTION: That the board approve the recommendation of the Bylaws Committee that has clarified, rather than interpreted the existing bylaws, relative to the appointment process for the vacant director seat that currently exists.

Further, that the board of directors appoint an acting director who meets the eligibility requirements of a director, to serve from the date of appointment through December 31, 2013. And, that the 2013 election shall include the one year director vacancy that begins January 1, 2014.

- b. Formal Communication to Membership

RECOMMENDED MOTION: That the board formally announce it is seeking qualified candidates to fill a temporary vacancy that exists on the board, and that the vacancy will be appointed by the board pursuant to the bylaws with the term ending December 2013, with the deadline for submission of applications be 4:30 PM, Eastern Time October 22, 2013.

- c. Formal Announcement of Filling the Vacant director position to be conducted during the 2013 election

RECOMMENDED MOTION: That the board formally announce the vacant director position will be filled through the election process held during the 2013 election, to serve for one year beginning January 1, 2014 and ending December 31, 2014, along with the two director positions whose term will end December 31, 2016.

REPORTS

- a. Board Committee Liaison Reports
- b. Board Visitation Reports
- c. AEDG Chair Report
- d. CMAC Chair Report
- e. International Representative Report
- f. President's Report
- g. Executive Director's Report

BOARD COMMENTS

ADJOURN

October 11, 2012

9:00 AM

Board of Directors Meeting

Phoenix Sheraton Downtown
Phoenix, Arizona

Core Purpose:

To lead the school business profession by providing growth opportunities and a network of support.

Big Audacious Goal (BHAG):

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AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Executive Committee Minutes

- a. February 14, 2012 Executive Committee Minutes
- b. June 19, 2012 Executive Committee Minutes
- c. July 15, 2012 Executive Committee Minutes
- d. July 23, 2012 Executive Committee Minutes
- e. August 8, 2012 Executive Committee Minutes
- f. August 23, 2012 Executive Committee Minutes
- g. August 29, 2012 Executive Committee Minutes

Board of Directors Minutes

- a. August 23, 2012 Board of Directors Minutes

DISCUSSION ITEMS

- a. Advisory and Standing Committee Assignments
- b. Visitation Schedule for 2013
- c. Membership Model
- d. Certification Benchmarks/Strategic Plan Objectives
- e. 2013 Board Meeting Schedule

ACTION ITEMS

- a. GASAC Reappointment
- b. Attorney Appointment
- c. Auditor Appointment

PROGRAM UPDATES

- a. Events
- b. Membership, Marketing, and Communications
- c. Corporate Partnership
- d. Certification
- e. Professional Development

REPORTS

- a. Board Committee Liaison Reports
- b. Board Visitation Reports
- c. AEDG Chair Report
- d. CMAC Chair Report
- e. International Representative Report
- f. President's Report
- g. Executive Director's Report

BOARD COMMENTS**ADJOURN**

November 28, 2012

11:30 AM

Board of Directors Meeting

Phone Conference

Core Purpose:

To lead the school business profession by providing growth opportunities and a network of support.

Big Audacious Goal (BHAG):

ASBO is globally recognized, respected, and consulted as the expert in the school business profession.

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES – October 11, 2012 Board of Director Minutes

DISCUSSION ITEMS

- a. 2013 Policy Manual – First Reading

ACTION ITEMS

- a. Vacant Board Position – Recommendation from Election Committee

REPORTS

- a. Board Committee Liaison Reports
- b. Board Visitation Reports
- c. AEDG Chair Report
- d. CMAC Chair Report
- e. International Representative Report
- f. President's Report
- g. Executive Director's Report

BOARD COMMENTS

ADJOURN