

February 14, 2013

8:30 AM

Board of Directors Meeting

Ritz Carlton Hotel

Acadia Room

New Orleans, LA

***Core Purpose***

To lead the school business profession by providing growth opportunities and a network of support.

***Big Audacious Goal***

ASBO is globally recognized, respected, and consulted as the expert in the school business profession.

**AGENDA**

**Call to Order**

**Roll Call**

**Distribution of Items**

- a. ASBO Antitrust Avoidance Guidelines Adopted
- b. Governing Body Reasonable Assurance 2013
- c. Conflict of Interest Policies
- d. 2012 Board Code of Conduct
- e. Disclosure Form

**Approval of Agenda**

**Approval of Board Meeting Minutes**

- a. November 28, 2012 Board of Directors Meeting
- b. January 10, 2013 Executive Committee Meeting

**Discussion Items**

- a. By-Laws Committee Presentation of Recommendations (Melody Douglas)
- b. Final Reading of Board Policies
  - 1. VI-Programs and Services, D-Affinity/Sponsor/Corporate Partner Relationships
  - 2. III-Business and Support Services, I-Expenses
  - 3. II-Organization and Administration, H-Preparation for Meetings, v-Board Member Attendance Policy
  - 4. R-Board/Staff Communications, i, a, ASBO Board of Directors Code of Conduct Attestation
- c. Corporate Members Advisory Committee (CMAC)

## **Action Items**

- a. 2013 Committee Manual
- b. 2013 Personnel Manual
- c. 2014 Budget (sent under separate cover)
- d. 2013 Functional Areas of Engagement
- e. Board Policies
  1. VI-Programs and Services, D-Affinity/Sponsor/Corporate Partner Relationships
  2. III-Business and Support Services, I-Expenses
  3. II-Organization and Administration, H-Preparation for Meetings, v-Board Member Attendance Policy
  4. R-Board/Staff Communications, i, a, ASBO Board of Directors Code of Conduct Attestation
- f. 2013 Committee Leader Appointments

## **Program Updates**

- a. Membership, Marketing, and Communications Report (Siobhan)
- b. Events Report (Sabrina)
- c. Leadership Development Report (Arlene)
- d. Certification and Recognition Report (Vee)
- e. Corporate Partnerships Report (Sabrina)
- f. Net Promoter Scores (Ron Skinner)

## **Reports**

- a. Board Committee Liaison Report (Board Members)
- b. Board Visitation Report (Board Members)
- c. AEDG Chair Report (David Varda)
- d. CMAC Chair Report (Josh Peach)
- e. International Representative Report (Trevor Summerson)
- f. President's Report (Ron McCulley)
- g. Executive Director's Report (John Musso)

## **Board Comments**

## **Adjourn**



## Association of School Business Officials International

11401 North Shore Drive  
Reston, VA 20190-4200

P 866/682-2729  
F 703/708-7060  
[www.asbointl.org](http://www.asbointl.org)

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August 15 and 16, 2013  
Board of Directors Meeting

Reston Hyatt Town Center  
Reston, Virginia

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### AGENDA

August 15, 2013

Call to Order  
Roll Call

The board is expected to go into executive session.

Recess

August 16, 2013

Board Reconvenes

Approval of Agenda

Approval of Board Meeting Minutes – May 23, 2013 Board of Directors

Discussion Items

- a. Lake Anne Revitalization
- b. ASBO International Election

Action Items

- a. Dr. Fred Hill Distinguished Service Award
- b. Committee Leaders
- c. Authorization to negotiate with developers
- d. Strategic Plan (documents sent under separate cover)
- e. Audit (documents sent under separate cover)

Program Updates

- a. Communications, Marketing, and Membership
- b. Corporate Partnerships

- c. Events
- d. Leadership Development
  - 1. Professional Committees Task Force
- e. Recognition and Certification

#### Reports

- a. Board Committee Liaison Reports
- b. Board Visitation Reports
- c. Policy Committee Update
- d. AEDG Chair Report
- e. CMAC Chair Report
- f. International Representative Report
- g. President's Report
- h. Executive Director's Report

#### Board Comments

#### Adjourn



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October 24, 2013  
Board of Directors Meeting

Sheraton Downtown Boston  
Boston, Massachusetts

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### AGENDA

Call to Order

Roll Call

Approval of Agenda

Approval of Board Meeting Minutes

- a. August 16 & 17, 2013 Board of Directors Minutes
- b. August 15, 2013 Executive Committee Minutes

Discussion Items

- a. Annual Meeting & Expo logistics and schedule
- b. Strategic Plan update/calendar
- c. ERS strategic briefing on the role of the CFO

Action Items

- a. Committee Leader Appointments
- b. Annual Attorney Appointment

Program Updates

- a. Communications, Marketing, and Membership
- b. Corporate Partnerships
- c. Events
- d. Leadership Development
- e. Recognition and Certification

Reports

- a. Board Committee Liaison Reports
- b. Board Visitation Reports
- c. Ad Hoc Committee (Board Self Evaluation) Update
- d. Ad Hoc Committee (Committees) Update
- e. AEDG Chair Report
- f. CMAC Chair Report
- g. International Representative Report
- h. President's Report
- i. Executive Director's Report

Board Comments

Adjourn

November 21, 2013  
Board of Directors Meeting

Phone Conference Call

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AGENDA

- Call to Order
- Roll Call
- Approval of Agenda
- Approval of Board Meeting Minutes
  - a. October 24, 2013 Board of Directors Minutes
  - b. October 23, 2013 Executive Committee Minutes
- Discussion Items
  - a. Strategic Plan
- Reports
  - a. Board Committee Liaison Reports
  - b. Board Visitation Reports
  - c. AEDG Chair Report
  - d. CMAC Chair Report
  - e. International Representative Report
  - f. President's Report
  - g. Executive Director's Report
- Board Comments
- Adjourn