

Electronic Vote Minutes

April 2022

Motion to sign a contract with TopClass to build a new LMS.

<i>Motion made by:</i> Aubrey Kirkpatrick 04/27/22 at 9:01 a.m.	Email 1 - MOTION	Email 2 - VOTE
	Comment/Question & Subsequent Discussion	Recorded
<i>email send time</i>	04/27/2022 at time 8:32 a.m.	04/28/2022 at time 7:55 a.m.
Bill Sutter	No discussion necessary. 7:19 a.m.	I vote yes. 7:59 a.m.
John Hutchison	No discussion necessary. 7:43 p.m.	I vote yes. 7:57 a.m.
Ed Chabal	No discussion necessary. 4:57 p.m.	I vote yes. 11:34 a.m.
David Ginsberg	No discussion necessary. 9:24 p.m.	I vote yes. 8:01 a.m.
Ryan Stechschulte	No discussion necessary. 9:36 a.m.	I vote yes. 8:00 a.m.
Wanda Erb	No discussion necessary. 9:58 a.m.	I vote yes. 9:21 a.m.
Aubrey Kirkpatrick	No discussion necessary. 9:01 a.m.	I vote yes. 9:39 a.m.
Mike Barragan	No discussion necessary. 12:01 a.m.	I vote yes. 2:03 p.m.
Lynn Knight	No discussion necessary. 9:32 a.m.	I vote yes. 7:59 a.m.
<i>All in favor and the motion carries.</i>		
Email 3 - RESULTS sent 04/29/2022 at 2:04 p.m.		

Angie Tombul

From: Angie Tombul
Sent: Wednesday, April 27, 2022 8:32 AM
To: Bill Sutter; John Hutchison (jhutchison@olatheschools.org); Ed Chabal (ed.chabal@mtpcsd.org); Ryan Stechschulte; David Ginsberg (davidgins@gmail.com); Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight
Cc: David Lewis; Siobhan McMahon; Sabrina Soto
Subject: MOTION: TopClass Contract (LMS)
Attachments: ASBO-WBT-TopClass Agreement and Addendum_04-26_2022.pdf; FULL Top Class Presentation.pptx

The 2022 Board of Directors is being asked to vote electronically on the TopClass contract for LMS services.

A few important things to know ahead of the discussion and voting:

- There will be separate emails for motions, votes, and results. Please only vote in the email for VOTING.
- Please **reply-all** when responding for transparency and recording purposes.
- Per the Bylaws and the Illinois statutes, the electronic vote must be unanimous to pass.

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1. Staff sends the MOTION email to introduce the recommendation and any supporting documents (e.g. board page).
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B. Email 2 (subject line: VOTE: topic name)

1. Staff sends the VOTE email.
2. **Each Director must reply with “I vote yes.” or “I vote no.” only.**
3. No discussion can occur in the VOTE email exchange.
4. There will be a maximum of 24 hours for voting, but please respond as quickly as possible.

C. Email 3 (subject line: RESULTS: topic name)

1. Staff sends the RESULTS email to with a tally of the votes and the results.

D. Minutes

1. Every email in all of the exchanges will be included in the minutes which will be added to the next duly scheduled board meeting’s Consent Agenda for approval.

Let us know if you have any questions.

Angie

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EMAIL 1 – MOTION

Recommendation

Motion to sign a contract with TopClass to build a new LMS.

For this email, please respond with either **"No discussion necessary."** or with your questions/comments for discussion by 8:30 a.m. Eastern on Thursday 4/28/22.

#####

Angie Tombul

Executive Assistant and Governance Relations
ASBO International
44790 Maynard Square
Suite 200
Ashburn, VA 20147

(703) 708-7063 *(to leave a message)*
atombul@asbointl.org

Angie Tombul

From: Kirkpatrick, Aubrey (ASD-E) <Aubrey.Kirkpatrick@nbed.nb.ca>
Sent: Wednesday, April 27, 2022 9:01 AM
To: Angie Tombul; bill.sutter@bvds.org; John Hutchison (jhutchison@olatheschools.org); Ed Chabal (ed.chabal@mtpcsd.org); Ryan Stechschulte; David Ginsberg (davidjgins@gmail.com); Wanda Erb; Mike Barragan; Lynn Knight
Cc: David Lewis; Siobhan McMahon; Sabrina Soto
Subject: RE: MOTION: TopClass Contract (LMS)

So moved... "No discussion necessary."

From: Angie Tombul <atombul@asbointl.org>
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To: bill.sutter@bvds.org; John Hutchison (jhutchison@olatheschools.org) <jhutchison@olatheschools.org>; Ed Chabal (ed.chabal@mtpcsd.org) <ed.chabal@mtpcsd.org>; Ryan Stechschulte <rstechsc@tps.org>; David Ginsberg (davidjgins@gmail.com) <davidjgins@gmail.com>; Wanda Erb <werb@wasd.org>; Kirkpatrick, Aubrey (ASD-E) <Aubrey.Kirkpatrick@nbed.nb.ca>; Mike Barragan <mbarragan@gesd40.org>; Lynn Knight <lynn_knight@nekoosa.k12.wi.us>
Cc: David Lewis <dlewis@asbointl.org>; Siobhan McMahon <smcmahon@asbointl.org>; Sabrina Soto <ssoto@asbointl.org>
Subject: MOTION: TopClass Contract (LMS)

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1. Staff sends the RESULTS email to with a tally of the votes and the results.

Angie Tombul

From: David Ginsberg <davidjgins@gmail.com>
Sent: Wednesday, April 27, 2022 9:23 AM
To: Angie Tombul
Cc: bill.sutter@bvsd.org; John Hutchison (jhutchison@olatheschools.org); Ed Chabal (ed.chabal@mtpcsd.org); Ryan Stechschulte; Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight; David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: MOTION: TopClass Contract (LMS)

Hi
No discussion necessary
Dave

On Wed, Apr 27, 2022 at 2:32 PM Angie Tombul <atombul@asbointl.org> wrote:

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Angie Tombul

From: Lynn Knight <lynn_knight@nekoosa.k12.wi.us>
Sent: Wednesday, April 27, 2022 9:31 AM
To: David Ginsberg
Cc: Angie Tombul; bill.sutter@bvsd.org; John Hutchison (jhutchison@olatheschools.org); Ed Chabal (ed.chabal@mtpcsd.org); Ryan Stechschulte; Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: MOTION: TopClass Contract (LMS)

No discussion necessary. Thanks.

Lynn Knight, CSR
Director of Business Services
600 South Section Street
Nekoosa, WI 54457
Phone (715) 886-8003
Fax (715) 886-8012
lynn_knight@nekoosa.k12.wi.us

On Wed, Apr 27, 2022 at 8:24 AM David Ginsberg <davidjgins@gmail.com> wrote:

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No discussion necessary
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Angie Tombul

From: Ryan Stechschulte <rstechsc@tps.org>
Sent: Wednesday, April 27, 2022 9:35 AM
To: Lynn Knight
Cc: David Ginsberg; Angie Tombul; bill.sutter@bvsd.org; John Hutchison (jhutchison@olatheschools.org); Ed Chabal (ed.chabal@mtpcsd.org); Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: MOTION: TopClass Contract (LMS)

No discussion necessary.

Thanks
Ryan

On Wed, Apr 27, 2022 at 9:31 AM Lynn Knight <lynn_knight@nekoosa.k12.wi.us> wrote:
No discussion necessary. Thanks.

Lynn Knight, CSRM
Director of Business Services
600 South Section Street
Nekoosa, WI 54457
Phone (715) 886-8003
Fax (715) 886-8012
lynn_knight@nekoosa.k12.wi.us

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Angie Tombul

From: Wanda Erb <werb@wasd.org>
Sent: Wednesday, April 27, 2022 9:58 AM
To: aubrey.kirkpatrick@nbed.nb.ca; Angie Tombul; bill.sutter@bvsd.org; John Hutchison (jhutchisonec@olatheschools.org); Ed Chabal (ed.chabal@mtpcsd.org); Ryan Stechschulte; David Ginsberg (davidjgins@gmail.com); Mike Barragan; Lynn Knight
Cc: David Lewis; Siobhan McMahon; Sabrina Soto
Subject: RE: MOTION: TopClass Contract (LMS)

No discussion necessary.

Thanks.

Wanda

Wanda M. Erb, SFO, PCSBA
Business Administrator
Williamsport Area School District
2780 West Fourth Street
Williamsport, PA 17701
(570) 327-5500 Ext. 40110
werb@wasd.org

From: Kirkpatrick, Aubrey (ASD-E) <Aubrey.Kirkpatrick@nbed.nb.ca>
Sent: Wednesday, April 27, 2022 9:01 AM
To: Angie Tombul <atombul@asbointl.org>; bill.sutter@bvsd.org; John Hutchison (jhutchisonec@olatheschools.org) <jhutchisonec@olatheschools.org>; Ed Chabal (ed.chabal@mtpcsd.org) <ed.chabal@mtpcsd.org>; Ryan Stechschulte <rstechsc@tps.org>; David Ginsberg (davidjgins@gmail.com) <davidjgins@gmail.com>; Wanda Erb <werb@wasd.org>; Mike Barragan <mbarragan@gesd40.org>; Lynn Knight <lynn_knight@nekoosa.k12.wi.us>
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Angie Tombul

From: Chabal, Ed <ed.chabal@mtpcsd.org>
Sent: Wednesday, April 27, 2022 4:57 PM
To: Angie Tombul
Cc: bill.sutter@bvsd.org; John Hutchison (jhutchison@olatheschools.org); Ryan Stechschulte; David Ginsberg (davidjgins@gmail.com); Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight; David Lewis; Siobhan McMahon; Sabrina Soto
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No discussion necessary.

Ed

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Angie Tombul

From: John Hutchison <jhutchison@olatheschools.org>
Sent: Wednesday, April 27, 2022 7:40 PM
To: Angie Tombul
Cc: bill.sutter@bvsd.org; Ed Chabal (ed.chabal@mtpcsd.org); Ryan Stechschulte; David Ginsberg (davidjgins@gmail.com); Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight; David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: MOTION: TopClass Contract (LMS)
Attachments: ASBO-WBT-TopClass Agreement and Addendum_04-26_2022.pdf; FULL Top Class Presentation.pptx

No discussion necessary.

Sent from my iPhone

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Angie Tombul

From: Mike Barragan <mbarragan@gesd40.org>
Sent: Thursday, April 28, 2022 12:00 AM
To: Wanda Erb
Cc: aubrey.kirkpatrick@nbed.nb.ca; Angie Tombul; bill.sutter@bvsd.org; John Hutchison (jhutchison@olatheschools.org); Ed Chabal (ed.chabal@mtpcsd.org); Ryan Stechschulte; David Ginsberg (davidjgins@gmail.com); Lynn Knight; David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: MOTION: TopClass Contract (LMS)

No discussion necessary.

Mike Barragan
Assistant Superintendent
Finance and Auxiliary Services
Glendale Elementary School District
7301 North 58th Avenue
Glendale, AZ 85301
Phone: 623.237.7110
Fax: 623.237.7296
www.gesd40.org

On Wed, Apr 27, 2022 at 6:57 AM Wanda Erb <werb@wasd.org> wrote:

No discussion necessary.

Thanks.

Wanda

Wanda M. Erb, SFO, PCSBA

Business Administrator

Williamsport Area School District

2780 West Fourth Street

Williamsport, PA 17701

Angie Tombul

From: Bill Sutter <bill.sutter@bvsd.org>
Sent: Thursday, April 28, 2022 7:18 AM
To: Angie Tombul
Cc: John Hutchison (jhutchison@olatheschools.org); Ed Chabal (ed.chabal@mtpcsd.org); Ryan Stechschulte; David Ginsberg (davidjgins@gmail.com); Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight; David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: MOTION: TopClass Contract (LMS)

No discussion necessary.

Bill Sutter, SFO
Chief Financial Officer
Boulder Valley School District
720-561-5019

On Wed, Apr 27, 2022 at 6:32 AM Angie Tombul <atombul@asbointl.org> wrote:

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Angie Tombul

From: Angie Tombul
Sent: Thursday, April 28, 2022 7:55 AM
To: bill.sutter@bvsd.org; John Hutchison; Ed Chabal; Ryan Stechschulte; Ginsberg, David; Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight
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EMAIL 2 – VOTE

Recommendation

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ASBO International
44790 Maynard Square
Suite 200
Ashburn, VA 20147

(703) 708-7063 (to leave a message)
atombul@asbointl.org

Angie Tombul

From: John Hutchison <jhutchison@olatheschools.org>
Sent: Thursday, April 28, 2022 7:57 AM
To: Angie Tombul; bill.sutter@bvsd.org; Ed Chabal; Ryan Stechschulte; Ginsberg, David; Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight
Cc: David Lewis; Siobhan McMahon; Sabrina Soto
Subject: RE: VOTE: TopClass Contract (LMS)

I vote yes.

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To: bill.sutter@bvsd.org; John Hutchison <jhutchison@olatheschools.org>; Ed Chabal <ed.chabal@mtpcsd.org>; Ryan Stechschulte <rstechsc@tps.org>; Ginsberg, David <davidjgins@gmail.com>; Wanda Erb <werb@wasd.org>; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan <mbarragan@gesd40.org>; Lynn Knight <lynn_knight@nekoosa.k12.wi.us>
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Subject: VOTE: TopClass Contract (LMS)

EXTERNAL EMAIL

This email was sent from outside the district. Use caution when opening links or attachments. - Olathe Technology Division

EMAIL 2 – VOTE

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ASBO International
44790 Maynard Square
Suite 200
Ashburn, VA 20147

(703) 708-7063 (to leave a message)

atombul@asbintl.org

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Subject: Re: VOTE: TopClass Contract (LMS)

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Executive Assistant and Governance Relations

ASBO International

44790 Maynard Square

Suite 200

Ashburn, VA 20147

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I vote yes.

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Chief Financial Officer
Boulder Valley School District
720-561-5019

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#####

Angie Tombul

Executive Assistant and Governance Relations

Angie Tombul

From: Ryan Stechschulte <rstechsc@tps.org>
Sent: Thursday, April 28, 2022 7:59 AM
To: Angie Tombul
Cc: bill.sutter@bvsd.org; John Hutchison; Ed Chabal; Ginsberg, David; Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight; David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: VOTE: TopClass Contract (LMS)

I vote yes.

Ryan

On Thu, Apr 28, 2022 at 7:55 AM Angie Tombul <atombul@asbointl.org> wrote:

EMAIL 2 – VOTE

Recommendation

Motion to sign a contract with TopClass to build a new LMS.

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#####

Angie Tombul

Executive Assistant and Governance Relations

ASBO International

44790 Maynard Square

Angie Tombul

From: David Ginsberg <davidjgins@gmail.com>
Sent: Thursday, April 28, 2022 8:00 AM
To: Ryan Stechschulte
Cc: Angie Tombul; David Lewis; Ed Chabal; John Hutchison; Lynn Knight; Mike Barragan; Sabrina Soto; Siobhan McMahon; Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; bill.sutter@bvsd.org
Subject: Re: VOTE: TopClass Contract (LMS)

I vote yes.

Dave

On Thu, 28 Apr 2022 at 13:59, Ryan Stechschulte <rstechsc@tps.org> wrote:
I vote yes.

Ryan

On Thu, Apr 28, 2022 at 7:55 AM Angie Tombul <atombul@asbointl.org> wrote:

EMAIL 2 – VOTE

Recommendation

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#####

Angie Tombul

Executive Assistant and Governance Relations

Angie Tombul

From: Wanda Erb <werb@wasd.org>
Sent: Thursday, April 28, 2022 9:20 AM
To: Angie Tombul; bill.sutter@bvsd.org; John Hutchison; Ed Chabal; Ryan Stechschulte; Ginsberg, David; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight
Cc: David Lewis; Siobhan McMahon; Sabrina Soto
Subject: RE: VOTE: TopClass Contract (LMS)

I vote yes.

Wanda

Wanda M. Erb, SFO, PCSBA
Business Administrator
Williamsport Area School District
2780 West Fourth Street
Williamsport, PA 17701
(570) 327-5500 Ext. 40110
werb@wasd.org

From: Angie Tombul <atombul@asbointl.org>
Sent: Thursday, April 28, 2022 7:55 AM
To: bill.sutter@bvsd.org; John Hutchison <jhutchisonec@olatheschools.org>; Ed Chabal <ed.chabal@mtpcsd.org>; Ryan Stechschulte <rstechsc@tps.org>; Ginsberg, David <davidjgins@gmail.com>; Wanda Erb <werb@wasd.org>; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan <mbarragan@gesd40.org>; Lynn Knight <lynn_knight@nekoosa.k12.wi.us>
Cc: David Lewis <dlewis@asbointl.org>; Siobhan McMahon <smcmahon@asbointl.org>; Sabrina Soto <ssoto@asbointl.org>
Subject: VOTE: TopClass Contract (LMS)

EMAIL 2 – VOTE

Recommendation

Motion to sign a contract with TopClass to build a new LMS.

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#####

Angie Tombul

Executive Assistant and Governance Relations
ASBO International

Angie Tombul

From: Kirkpatrick, Aubrey (ASD-E) <Aubrey.Kirkpatrick@nbed.nb.ca>
Sent: Thursday, April 28, 2022 9:39 AM
To: Angie Tombul; bill.sutter@bvds.org; John Hutchison; Ed Chabal; Ryan Stechschulte; Ginsberg, David; Wanda Erb; Mike Barragan; Lynn Knight
Cc: David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: VOTE: TopClass Contract (LMS)

I vote yes

Get [Outlook for iOS](#)

From: Angie Tombul <atombul@asbointl.org>
Sent: Thursday, April 28, 2022 8:55:05 AM
To: bill.sutter@bvds.org <bill.sutter@bvds.org>; John Hutchison <jhutchison@olatheschools.org>; Ed Chabal <ed.chabal@mtpcsd.org>; Ryan Stechschulte <rstechsc@tps.org>; Ginsberg, David <davidjgins@gmail.com>; Wanda Erb <werb@wasd.org>; Kirkpatrick, Aubrey (ASD-E) <Aubrey.Kirkpatrick@nbed.nb.ca>; Mike Barragan <mbarragan@gesd40.org>; Lynn Knight <lynn_knight@nekoosa.k12.wi.us>
Cc: David Lewis <dlewis@asbointl.org>; Siobhan McMahon <smcmahon@asbointl.org>; Sabrina Soto <ssoto@asbointl.org>
Subject: VOTE: TopClass Contract (LMS)

EMAIL 2 – VOTE

Recommendation

Motion to sign a contract with TopClass to build a new LMS.

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#####

Angie Tombul

Executive Assistant and Governance Relations
ASBO International
44790 Maynard Square
Suite 200
Ashburn, VA 20147

(703) 708-7063 (to leave a message)

atombul@asbointl.org

Angie Tombul

From: Chabal, Ed <ed.chabal@mtpcsd.org>
Sent: Thursday, April 28, 2022 11:33 AM
To: Angie Tombul
Cc: bill.sutter@bvsd.org; John Hutchison; Ryan Stechschulte; Ginsberg, David; Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight; David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: VOTE: TopClass Contract (LMS)

I vote yes.

Ed

On Thu, Apr 28, 2022 at 7:55 AM Angie Tombul <atombul@asbintl.org> wrote:

EMAIL 2 – VOTE

Recommendation

Motion to sign a contract with TopClass to build a new LMS.

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#####

Angie Tombul

Executive Assistant and Governance Relations

ASBO International

44790 Maynard Square

Angie Tombul

From: Mike Barragan <mbarragan@gesd40.org>
Sent: Thursday, April 28, 2022 2:03 PM
To: Ryan Stechschulte
Cc: Angie Tombul; bill.sutter@bvsd.org; John Hutchison; Ed Chabal; Ginsberg, David; Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Lynn Knight; David Lewis; Siobhan McMahon; Sabrina Soto
Subject: Re: VOTE: TopClass Contract (LMS)

I vote yes.

Mike Barragan
Assistant Superintendent
Finance and Auxiliary Services
Glendale Elementary School District
7301 North 58th Avenue
Glendale, AZ 85301
Phone: 623.237.7110
Fax: 623.237.7296
www.gesd40.org

On Thu, Apr 28, 2022 at 4:59 AM Ryan Stechschulte <rstechsc@tps.org> wrote:
I vote yes.

Ryan

On Thu, Apr 28, 2022 at 7:55 AM Angie Tombul <atombul@asbointl.org> wrote:

EMAIL 2 – VOTE

Recommendation

Motion to sign a contract with TopClass to build a new LMS.

- Please **reply-all** when responding for transparency and recording purposes.
- **Each Director must reply with “I vote yes.” or “I vote no.” only.**
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Angie Tombul

From: Angie Tombul
Sent: Thursday, April 28, 2022 2:05 PM
To: Bill Sutter; John Hutchison (jhutchison@olatheschools.org); Ed Chabal (ed.chabal@mtpcsd.org); Ryan Stechschulte; David Ginsberg (davidgins@gmail.com); Wanda Erb; aubrey.kirkpatrick@nbed.nb.ca; Mike Barragan; Lynn Knight
Cc: David Lewis; Siobhan McMahon; Sabrina Soto
Subject: RESULTS: TopClass Contract (LMS)

EMAIL 3 – RESULTS

Motion to sign a contract with TopClass to build a new LMS.		
Motion made by: Aubrey Kirkpatrick 04/27/22 at 9:01 a.m.	Email 1 - MOTION	Email 2 - VOTE
email send time	04/27/2022 at time 8:32 a.m.	04/28/2022 at time 7:55 a.m.
	Comment/Question & Subsequent Discussion	Recorded
Bill Sutter	No discussion necessary. 7:19 a.m.	I vote yes. 7:59 a.m.
John Hutchison	No discussion necessary. 7:43 p.m.	I vote yes. 7:57 a.m.
Ed Chabal	No discussion necessary. 4:57 p.m.	I vote yes. 11:34 a.m.
David Ginsberg	No discussion necessary. 9:24 p.m.	I vote yes. 8:01 a.m.
Ryan Stechschulte	No discussion necessary. 9:36 a.m.	I vote yes. 8:00 a.m.
Wanda Erb	No discussion necessary. 9:58 a.m.	I vote yes. 9:21 a.m.
Aubrey Kirkpatrick	No discussion necessary. 9:01 a.m.	I vote yes. 9:39 a.m.
Mike Barragan	No discussion necessary. 12:01 a.m.	I vote yes. 2:03 p.m.
Lynn Knight	No discussion necessary. 9:32 a.m.	I vote yes. 7:59 a.m.
All in favor and the motion carries.		
Email 3 - RESULTS sent 04/29/2022 at 2:04 p.m.		

Angie Tombul

Executive Assistant and Governance Relations
ASBO International
44790 Maynard Square
Suite 200
Ashburn, VA 20147

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atombul@asbointl.org