



AGENDA

Board of Directors Meeting

February 16, 2017 | 8:30 a.m. | Marriott Biscayne Bay | Miami, FL

Welcome and Opening Business Items

- Call to Order
- Roll Call
- Approval of Agenda (and Adoption of Consent Agenda) (*action*)
- Board Documents (to be handed out and signed at the meeting)
 - SBO Antitrust Avoidance Guidelines
 - 2017 Reasonable Effort Form
 - Conflict of Interest/Disclosure Form
 - Board Code of Conduct

Discussion/Action Items

- FY 2018 Budget – sent under separate cover (*action*)
- International Board Representative Subcommittee Update and Approval of Position Description (*action*)
- Adrienne Arsht Center Assignments
- Association Trends

Routine Board Business

- Consent Agenda (*action*)
 - Approval of past minutes
 - September 22, 2016 Executive Committee Minutes
 - September 22, 2016 Board of Directors Minutes
 - November 6, 2016 Executive Committee Minutes
 - November 7, 2016 Executive Committee Minutes
 - November 30, 2016 Executive Committee Minutes
 - December 21, 2016 Executive Committee Minutes
 - December 17, 2016 Board of Directors Minutes
 - January 12, 2017 Executive Committee Minutes
 - Approval of Auditor
 - 2017 Bylaws Committee Roster
 - 2017 Committee Policies and Procedures
- Department Updates
- Announcements (AEDG, International, President, Executive Director)
- Adjournment



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

AGENDA

Board of Directors Meeting

April 20, 2017 | 11:30 a.m. | Telephone Conference Call

Welcome and Opening Business Items

- Call to Order
- Roll Call
- Approval of Agenda and Adoption of Consent Agenda (*action*)

Discussion/Action Items

- Discussion: Final Details for Cuba Delegation
- Other

Routine Board Business

- Consent Agenda
 - Board of Directors Meeting Minutes – February 16, 2017
- Announcements (AEDG, International, President, Executive Director)
- Comments
- Adjournment



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

AGENDA

Board of Directors Meeting

May 18, 2017 | 11:30 a.m. | Telephone Conference Call

Welcome and Opening Business Items

- Call to Order
- Roll Call
- Approval of Agenda and Adoption of Consent Agenda (*action*)

Discussion/Action Items

- Cuba Delegation
- Status of ASBO Headquarters
- Status of Future Annual Meetings
- International Representatives to the Board of Directors Approval (*action*)

Routine Board Business

- Consent Agenda
 - Board of Directors Meeting Minutes – April 20, 2017
 - Executive Committee Meeting Minutes – May 5, 2017
 - Legislative Advisory Committee Members
- Announcements (AEDG, International, President, Executive Director)
- Comments
- Adjournment



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

AGENDA

Board of Directors Meeting

June 15, 2017 | 11:30 a.m. | Telephone Conference Call

Welcome and Opening Business Items

- Call to Order
- Roll Call
- Approval of Agenda and Adoption of Consent Agenda (*action*)

Discussion/Action Items

- ASBO Headquarters Building Renovation Update
- ASBO Budget Form Update
- 2017 Suggested Legislative Priorities for ASBO International (*action*)
- Annual Meeting & Expo 2017
 - Result of the first-time conference discount marketing
 - Status of board member note cards
- Annual Meeting & Expo 2018, 2019, 2020
 - Contract negotiation status update
 - Selection process for keynote speakers and board input

Routine Board Business

- Consent Agenda
 - Board of Directors Meeting Minutes – May 18, 2017
- Announcements (AEDG, International, President, Executive Director)
- Comments
- Adjournment



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

AGENDA

Board of Directors Meeting

August 2 and 3, 2017 | 6:00 p.m. and 9:00 a.m. | Lansdowne, VA

Welcome and Opening Business Items

- Call to Order
- Roll Call
- Approval of Agenda (and Adoption of Consent Agenda) (*action*)

Executive Session

- Board Self-Evaluation Results
- Executive Director Evaluation

Discussion/Action Items

- Cuba Delegation
- ASBO International Headquarters
- Bylaws Update
- Best Practices: Common Association Document Accessibility
- Meeting Trends
- Future Meetings
- Acceptance of the FY17 Audit (*will be sent under separate cover*)

Routine Board Business

- Consent Agenda (*action*)
 - Approval of June 15, 2017 Board of Directors Meeting Minutes
- Department Updates
- Announcements (AEDG, International, President, Executive Director)
- Adjournment



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

AGENDA

Board of Directors Meeting

August 17, 2017 | 11:30 a.m. | Teleconference

Welcome and Opening Business Items

- Call to Order
- Roll Call
- Approval of Agenda (*action*)

Discussion/Action Items

- Affiliate Visitations – Standardization of Process
- Future Meetings - Annual Meeting/Executive Leadership Forum/Eagle Institute
- International Representative Involvement
- Cuba Delegation

Routine Board Business

- Announcements (AEDG, International, President, Executive Director)

Executive Session

- Action on Executive Director's Contract

Adjournment



AGENDA

Board of Directors Meeting

September 21, 2017 | 9:00 a.m. | Denver, Colorado

Welcome and Opening Business Items

- Call to Order
- Roll Call
- Approval of Agenda and Simultaneous Adoption of Consent Agenda (*action*)

Discussion/Action Items

- Board Members and *School Business Affairs*
- Affiliate Visitation – improvement to current practice
- ASBO International – common governance document accessibility
- Monthly Board Conference Calls – shift in timing
- Legal Services Update
- Bylaws Review – board vacancy language and other
- Future Meetings

Routine Board Business

- Consent Agenda (*action*)
 - Approval of August 2, 2017 Executive Committee Meeting Minutes
 - Approval of August 2 & 3, 2017 Board of Directors Meeting Minutes
 - Approval of August 17, 2017 Board of Directors Meeting Minutes
- Announcements (AEDG, International, President, Executive Director)

Executive Session

- Board Self-Evaluation Results

Adjournment



ASSOCIATION OF
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INTERNATIONAL

AGENDA

Board of Directors Meeting

October 19, 2017 | 6:00 p.m. | Teleconference

Welcome and Opening Business Items

- Call to Order
- Roll Call
- Approval of Agenda (*action*)

Discussion/Action Items

- August 3, 2017 Board of Directors Meeting Minutes – Requested Edit (*action*)
- Draft Policy on Public Reporting and Transparency – 2nd Reading and Approval (*action*)
- 2018 MBA Committee Roster (*action*)
- Policy Committee Update (*action*)
- Bylaws Committee Update
- ASBO Headquarters
- Affiliate Visitations
- Annual Meeting

Routine Board Business

- Consent Agenda
 - Executive Committee Meeting Minutes – September 20, 2017
 - Board of Directors Meeting Minutes – September 21, 2017
- Announcements (AEDG, International, President, Executive Director)

Adjournment



ASSOCIATION OF
SCHOOL BUSINESS OFFICIALS
INTERNATIONAL

AGENDA

Board of Directors Meeting

November 30, 2017 | 6:00 p.m. | Teleconference

Welcome and Opening Business Items

- **Call to Order**
- **Roll Call**
- **Approval of Agenda** (*action*)

Discussion/Action Items

- **Future Annual Meetings – 2021, 2022**
- **Keynote Speakers at the 2018 AM&E**
- **Content Area Leaders** (*action*)
- **Review of progress on and timeline of next steps for:**
 - a. **Policy Manual**
 - b. **Bylaws**
 - c. **Election Manual**
 - d. **Committee Vacancies**
- **Affiliate Visitation Improvement Project – update**

Routine Board Business

- **Consent Agenda**
 - Board of Directors Meeting Minutes – October 19, 2017
 - Executive Committee Meeting Minutes – November 8, 2017
- **Announcements (AEDG, International, President, Executive Director)**

Executive Session

- **Contracts and Property Discussion**

Adjournment



ASSOCIATION OF
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INTERNATIONAL

AGENDA

Board of Directors Meeting

December 11, 2017 | 1:00 p.m. | Teleconference

Welcome and Opening Business Items

- **Call to Order**
- **Roll Call**
- **Approval of Agenda and Simultaneous Approval of Consent Agenda** (*action*)
 - Board of Directors Meeting Minutes – November 30, 2017

Discussion/Action Items

- **Sourcing the 2021 and 2022 Annual Meetings**

Adjournment
