



SEPTEMBER 13, 2022 | 9:00 A.M. | OREGON CONVENTION CENTER

Board Members

Bill Sutter, President
John Hutchison, Vice President
Ed Chabal, Immediate Past President
David Lewis, Executive Director, *ex officio*
David Ginsberg, 3rd Year Director
Ryan Stechschulte, 3rd Year Director
Wanda Erb, 2nd Year Director
Aubrey Kirkpatrick, 2nd Year Director
Mike Barragan, 1st Year Director
Lynn Knight, 1st Year Director

Staff

Siobhán McMahon, Chief Operations Officer
Sabrina Soto, Chief Business and Leadership Officer
Angie Tombul, Executive Assistant and Governance Relations
Cristin Watson, Director of Education and Research

Guests

Kim Cranston, AEDG Vice Chair
Sharie Lewis, Board Candidate

WELCOME AND OPENING BUSINESS ITEMS

- **Call to Order**
President Sutter called the meeting to order at 9:09 a.m.
- **Roll Call**
The roll was called. All board members were present.
- **Approval of Agenda**

ACTION ITEM: *Ryan Stechschulte made a motion to approve the agenda. Wanda Erb seconded. All were in favor and the motion carried.*

- **Approval of Agenda and Consent Agenda**
 - June 16, 2022 Board of Directors Meeting Minutes
 - July 17, 2022 Board of Directors Meeting Minutes
 - Contracts:
 - Community Brands
 - Early Morning Media

ACTION ITEM: *Wanda Erb made a motion to approve the consent agenda. David Ginsberg seconded. All were in favor and the motion carried.*

ACTION ITEMS

- **Leadership Forum 2023 Registration Fees**
Cristin Watson explained the proposed changes to Leadership Forum 2023 and presented recommended registration rates for the board to consider.

ACTION ITEM: *John Hutchison made a motion to approve the registration rates for the new ASBO International Leadership Forum as presented. Ryan Stechschulte seconded. All were in favor and the motion carried.*

DISCUSSION ITEMS

- **Revised 2022 Annual Board Work Plan / Budget Cycle**
President Sutter led the group through a discussion on the annual work plan for the board.

REPORTS AND UPDATES

- **President's Report**
There was no report.
- **Board Member Reports**
There were no reports.
- **Affiliate Executive Directors Group Representatives' Report**
Kim Cranston announced that Sue Young from NJ ASBO will be the incoming AEDG Vice Chair.
- **Executive Director's Report**
David Lewis relayed his recent visitations, including leading a board strategic plan review with the Alaska ASBO and attending the Arizona ASBO annual conference. Upcoming conferences include ISBL in Birmingham UK in November, Midwest AEDG meeting in December, and a panel participant for the NTSA conference in February 2023.

David Lewis recognized the incredible work done by the ASBO staff in preparation for the AC&E conference in Portland.

Siobhán McMahon reported on Q1 Strategic Plan metrics.

- **Items for Future Meetings**
October – Election Ad-Hoc Committee (action)

ACTION ITEM: *Ryan Stechschulte made a motion to go into Executive Session. Aubrey Kirkpatrick seconded. All were in favor and the motion carried.*

EXECUTIVE SESSION

- CAP Contracts Report (Quarterly Update)
- Executive Director Goals and Review

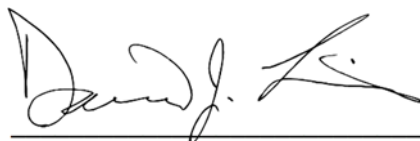
ACTION ITEM: *Ryan Stechschulte made a motion to return to regular session. David Ginsberg seconded. All were in favor and the motion carried.*

ADJOURNMENT

ACTION ITEM: *Ed Chabal made a motion to adjourn. David Ginsberg seconded. All were in favor and the meeting was adjourned at 2:20 p.m.*



Bill Sutter, President



David Lewis, Executive Director