



ASBO INTERNATIONAL

Meeting Book - Board Meeting - January 21, 2021

AGENDA

A. WELCOME AND OPENING BUSINESS

1. Call to Order
2. Roll Call
3. Approval of Agenda and Consent Agenda

Motion to approve the agenda and the consent agenda.

November 19, 2020 Board of Directors Meeting Minutes

[Board Minutes - November 19, 2020.pdf](#)

Contracts

Designer - Laura Carter

(Contract available in the Elected-Board Only community library)

B. ACTION ITEMS

1. Winter Conference 2021

Sabrina Soto

Motion to _____.

[Winter Conference Update.pdf](#)

C. DISCUSSION ITEMS

D. REPORTS AND UPDATES

1. President's Report

2021 Affiliate Visitations

2. Board Members' Reports

3. Affiliate Executive Directors' Report

4. Executive Director's Report

Corporate Alliance Partnership Program
Sabrina Soto

Membership Model
Siobhan McMahon

Strategic Governance Symposium 2021
Siobhan McMahon

5. Future Agenda Items

E. ADJOURNMENT

Motion to adjourn.



Meeting Book - Board Meeting - February 25, 2021

AGENDA - February 25, 2021

A. WELCOME AND OPENING BUSINESS

1. Call to Order

2. Roll Call

3. Approval of Agenda and Consent Agenda
Motion to approve the agenda and the consent agenda.

December 2020 Financials

[December 2020 Financials.pdf](#)

January 21, 2021 Board of Directors Meeting Minutes

[2021-01-21 Board Meeting Minutes.pdf](#)

Board Liaisons to Committees Roster

[2021 Board Liaison Updates for Committees.pdf](#)

Corporate Sponsorship Contracts

(All contracts are posted in the elected board member work room library.)

Strategic Partner - Ricoh USA Inc. - 2021-2023

Affinity Partner - Horace Mann - 2021

Affinity Partner - NACo/Cybersecurity Collaborative - 2021-2023

Affinity Partner - Voya - 2021

Event Sponsor - AMBA - 2021

Event Sponsor - U.S. Retirement & Benefits Partner - 2021

4. Yearly Signing of Board Documents

Code of Conduct Form

Code of Conduct.pdf

Reasonable Assurance Form

Reasonable Assurance Form.pdf

Conflict of Interest Form

Conflict of Interest-Disclosure Form

Antitrust Avoidance Guidelines

Antitrust Avoidance Document

B. DISCUSSION ITEMS

There are no discussion items.

C. ACTION ITEMS

1. Professional Standards and Code of Ethics
Motion to approve the 2021 Professional Standards and Code of Ethics as presented.

Professional Standards Board Page.pdf

Professional Standards and Code of Conduct - For Board Review.docx

2. FY22 Budget Adoption
Motion to approve the FY2022 Budget at the adoption level.

FY22 Proposed Budget.pdf

FY22 Proposed Budget - Questions from the Board.pdf

3. Board Leadership Manual
Motion to adopt the Board Leadership Manual.

Board Leadership Manual 2021 (Proposed) - Tracked Changes.docx

Board Leadership Manual 2021 (Proposed) - Clean Copy.docx

4. Committee Manual Adoption
Motion to adopt the Committee Manual.

2021 Committee Manual (Proposed) - Tracked Changes.docx

2021 Committee Manual (Proposed) - Clean Copy.docx

5. Committee Member Appointments
Motion to appoint members to the Legislative Advisory Committee, Editorial Advisory

Committee, Bylaws Committee, and Ethics Committee as recommended by the respective chairs to the committees.

[2021 Committee Vacancies Board Page](#)

[Bylaws Committee Applications.pdf](#)

[Editorial Advisory Committee Applications.pdf](#)

[Ethics Committee Applications.pdf](#)

[Legislative Advisory Committee Application.pdf](#)

D. REPORTS AND UPDATES

1. President's Report

In-Person and Virtual Components for AC&E
2021

2021 Board Work Plan

[2021 Board Work Plan.pdf](#)

[BOD 2021 Map of the Year \(February 2021\).xlsx](#)

2. Board Members' Reports

3. Affiliate Executive Directors Group Representatives' Reports

4. Executive Director's Report

Strategic Governance Symposium 2021 -
recap/overview

Strategic Plan Metrics Update

[Strategic Plan Metrics - FY21 Q3.pdf](#)

[Strategic Plan Metrics - FY21 Q3
Narrative.pdf](#)

5. Motion

[Motion to go into executive session.](#)

E. EXECUTIVE SESSION

1. Executive Director Evaluation

2. Board Self-Evaluation

3. Motion

[Motion to resume regular session.](#)

F. REGULAR SESSION

1. (Tentative) Motions from Executive Session

Motion to

G. ADJOURNMENT

Motion to adjourn.