

## Meeting Book - Board Meeting - February 25, 2021

### AGENDA - February 25, 2021

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#### A. WELCOME AND OPENING BUSINESS

1. Call to Order
2. Roll Call
3. Approval of Agenda and Consent Agenda  
**Motion to approve the agenda and the consent agenda.**

December 2020 Financials

[December 2020 Financials.pdf](#)

January 21, 2021 Board of Directors Meeting  
Minutes

[2021-01-21 Board Meeting Minutes.pdf](#)

Board Liaisons to Committees Roster

[2021 Board Liaison Updates for  
Committees.pdf](#)

Corporate Sponsorship Contracts

(All contracts are  
posted in the elected  
board member work  
room library.)

Strategic Partner - Ricoh USA Inc. - 2021-  
2023

Affinity Partner - Horace Mann - 2021

Affinity Partner - NACo/Cybersecurity  
Collaborative - 2021-2023

Affinity Partner - Voya - 2021

Event Sponsor - AMBA - 2021

Event Sponsor - U.S. Retirement & Benefits  
Partner - 2021

4. Yearly Signing of Board Documents

Code of Conduct Form

Code of Conduct.pdf

Reasonable Assurance Form

Reasonable Assurance Form.pdf

Conflict of Interest Form

Conflict of Interest-Disclosure Form

Antitrust Avoidance Guidelines

Antitrust Avoidance Document

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## B. DISCUSSION ITEMS

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There are no discussion items.

## C. ACTION ITEMS

1. Professional Standards and Code of Ethics  
**Motion to approve the 2021 Professional Standards and Code of Ethics as presented.**

Professional Standards Board Page.pdf

Professional Standards and Code of Conduct - For Board Review.docx

2. FY22 Budget Adoption  
**Motion to approve the FY2022 Budget at the adoption level.**

FY22 Proposed Budget.pdf

FY22 Proposed Budget - Questions from the Board.pdf

3. Board Leadership Manual  
**Motion to adopt the Board Leadership Manual.**

Board Leadership Manual 2021 (Proposed) - Tracked Changes.docx

Board Leadership Manual 2021 (Proposed) - Clean Copy.docx

4. Committee Manual Adoption  
**Motion to adopt the Committee Manual.**

2021 Committee Manual (Proposed) - Tracked Changes.docx

2021 Committee Manual (Proposed) - Clean Copy.docx

5. Committee Member Appointments  
**Motion to appoint members to the Legislative Advisory Committee, Editorial Advisory**

**Committee, Bylaws Committee, and Ethics Committee as recommended by the respective chairs to the committees.**

[2021 Committee Vacancies Board Page](#)

[Bylaws Committee Applications.pdf](#)

[Editorial Advisory Committee Applications.pdf](#)

[Ethics Committee Applications.pdf](#)

[Legislative Advisory Committee Application.pdf](#)

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## **D. REPORTS AND UPDATES**

### 1. President's Report

In-Person and Virtual Components for AC&E  
2021

2021 Board Work Plan

[2021 Board Work Plan.pdf](#)

[BOD 2021 Map of the Year \(February 2021\).xlsx](#)

### 2. Board Members' Reports

### 3. Affiliate Executive Directors Group Representatives' Reports

### 4. Executive Director's Report

Strategic Governance Symposium 2021 -  
recap/overview

Strategic Plan Metrics Update

[Strategic Plan Metrics - FY21 Q3.pdf](#)

[Strategic Plan Metrics - FY21 Q3  
Narrative.pdf](#)

### 5. Motion

**[Motion to go into executive session.](#)**

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## **E. EXECUTIVE SESSION**

### 1. Executive Director Evaluation

### 2. Board Self-Evaluation

### 3. Motion

**[Motion to resume regular session.](#)**

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## F. REGULAR SESSION

1. (Tentative) Motions from Executive Session

Motion to

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## G. ADJOURNMENT

**Motion to adjourn.**